

Fairfield Union Music Booster Meeting July 13, 2016

Attendance: Jill Squires, Jacien Squires, Kylie Ogg, Marcie Dennis, Melissa Burton, Julian Savage, Traci Mahler

Called to order at 7:10pm to 9:15pm

1. Secretary's Report: Jill presented the meeting minutes from June meeting. Minutes were reviewed by the present. Corrections were noted and will be put on final meeting minutes. Motion to approve the minutes with corrections made by Christina. Seconded by Marcie. Motion carried. Minutes will be emailed to Scott Philabaum for posting on website.
2. Treasurer's Report: Jacien presented his report on his reporting software. The software costs \$160 per year to use it. Christina made a motion to use booster funds to purchase this software. Marcie seconded. Motion carried. An amendment will be made to the budget to move funding from the summer camp staff line item to the scaffolding line item because it went over budget by \$292.74. \$500 has to be added for percussion arrangement line item because it has been paid. Christina made a motion to approve the report. Marcie seconded. Motion carried.
3. Music Department: For student officers in the band, Julian is renaming some of the positions. He would like to add the responsibility of coming to booster meetings to act as a marching band liaison to the band president's position. Julian is rearranging the positions to make sure that the various tasks are done and to encourage more engagement from the students. Kylie may do this for choir as well. For band camp, Julian has for anyone wishing to bring food or drink to the students may do so without asking permission from him. Some parents are volunteering to bring water. Melissa would like the section leaders to be the people we would go to for volunteerism. Julian has found an announcer for the band: Kylie's husband, Nathan Ogg would like to do it for this year. From the discretionary funds: field markers are \$50. The aprons that the students wear while learning drills are \$.78 a piece from Home Depot. Would like to order 70 of them. Marcie will call to see about getting the aprons. Christina made a motion to approve this spending. Marcie seconded. Motion carried. The high school has a new logo. Julian has the official packet of all of the copyrighted materials. This has to be used on all merchandising. The new band schedule will be ready next Wednesday, July 20th. Julian will hand them out to the students next week. Next week is pre-camp, followed by official band camp.
4. Old Business
 - a. FMC Day, August 20th: Marcie will put a sign-up sheet at band camp to encourage students to sign up. We will encourage choir students as well. The total time is 9am to 2pm at the event. We will have pizza, pop, chips and water. We will need a cooler for the wagon. Melissa will set up the sign-up genius website to get a list of volunteers started.
 - b. Trailer Purchase: Julian has a contact that has found a 24' trailer for about \$5000. Julian feels that he can find a person to pull the trailer on a consistent basis. There is a trailer available that can be used to start the season allowing for more time to research the purchase of a new trailer. Julian will call this company and get an estimate for a 20' and a 24' trailer. Christina would like to table this issue because there is a meeting with Travis Van Atta and Jacien tomorrow night. The trailer will have to have insurance, title and license plate. We will also have to look into the driver having insurance and liability.

- c. Scaffolding purchase/delivery: the scaffolding has been purchased and will be delivered at the latest next week.
 - d. Tent – Justices: we are in need of their phone number to make sure they know that we would like to use the tents for camp. Julian will look for his number and Marcie will call them to get it set up.
 - e. Bank Account (Jacien/Melissa): Log in information is needed to get a history of the account. Marcie has been taken off of the account. Wednesday, July 20th at 2:30pm at the bank in Bremen, Jacien and Melissa will plan to get the account set up with the new treasurer information. They will ask about the drop box keys at that time.
 - f. Payment to Mr. Fant: \$1050 check written to him.
 - g. Band Camp – Breakfast, Gatorade: Julian and Kylie reported that they told the students to make sure they eat before they come to band camp each day. Boosters will need to put the Gatorade in the coolers that are here and have them ready for each day. The Friday of band camp, boosters will be providing a pizza dinner at 6:30pm. The freshman and sophomore students are bringing drinks and the juniors will bring desserts. Marcie will make up a flier to hand out the students. The parents of seniors will bring lunch for the entire band that day as well.
 - h. Choir Trip to New York: the boosters were not able during this meeting to come up with a budget to present to the choir at this time. Jacien will re-examine the budget to see if we have a more solid number for next month.
5. New Business
- a. Concessions – Pricing, inventory, Pepsi, Sam’s Club: Marcie will scan into her email the inventory lists from last year. Marcie will order the Pepsi. The list for Sam’s Club and GFS needs to be divided up between members so that it is not such a burden on one person. Jacien suggested purchasing a cash registers to keep a better list of inventory and how much money was made. This would eliminate the guess work in getting the inventory listing. We will all research the cost of two registers in order to have a motion to purchase them for the next meeting. Melissa has contacted the athletic director, McPhail to obtain the final athletics schedule. We will think of a better way to get money from the school to Jacien. As many people as possible should plan to come on August 6th at 2pm to clean out the concession booth. We would like to order less varieties of Gatorade and candy for next year. For next month’s meeting, we will examine the pricing for next year. Kylie would like to have something to send home to the choir parents to see about having a sign-up sheet for concessions. Christina made a motion to make a mandatory sign-up for each family to sign up for concessions one time per child in the music program. Tracie seconded. Motion carried. Melissa will get a schedule flier made up and get it to Kylie as soon as possible so that she can distribute the first day of school. Marcie would like to know if we will continue with the pizza ordering from Christy’s. We will use continue with Christy’s and Kings for the smaller orders.
 - b. Fundraiser – Spaghetti Dinner, etc.: we will look into doing a fundraiser in the spring. Jill suggested doing a larger-scale fundraiser as opposed to a lot of smaller fundraisers. Julian will look into getting on a list for hosting an OMEA sanctioned competition. We may want to host a silent auction. Melissa will check out if the athletics department will

be doing an auction this year. Julian would like to look into a travel fund, starting when the students in 6th grade band. This would provide the students ample time to accumulate money toward a big trip in the future.

6. Meeting adjourned. Next meeting will be August 3rd at 7pm at the high school

Submitted By:

A handwritten signature in black ink, appearing to read "Jill C Squires". The signature is written in a cursive style with a large initial "J" and "S".

Jill C Squires